



May 2017

Ref: MSU/pab

Dear Parents / Carers

RE: CONSULTATION – CHANGES TO THE TIMINGS OF THE SCHOOL DAY

We are writing to you as part of our consultation process in considering the changing of the school day to better suit the needs of students in the school. This relates to the information I have already sent you regarding the reorganisation of school academic curriculum structures.

We are proposing to change the school day's timings and we want every parent to have the opportunity to give their feedback on the proposed model:

Current School Day		Proposed School Day	
Time	Session	Time	Session
08:40 – 08:45	Movement time	08:25 – 08:30	Movement time
08.45 - 09.05	AM Registration & Tutor Time	08.30 – 08:50	AM Registration & Tutor Time
09.05 – 09:55	Lesson 1	08:50 – 09:50	Lesson 1
09:55 – 10:45	Lesson 2	09:50 – 10:50	Lesson 2
10:45 - 11.05	Break	10:50 – 11:10	Break
11.05 - 11:55	Lesson 3	11.10 - 12.10	Lesson 3
11:55 – 12:45	Lesson 4	12.10 - 13.10	Lesson 4
12:45 – 13:30	Lunch	13:10 – 13:55	Lunch
13:30 – 13:40	PM Registration	13:55 – 14:00	Movement Time
13:40 – 14:30	Lesson 5	14:00 – 15:00	Lesson 5 (PM Registration)
14:30 – 15:20	Lesson 6		

The key changes are as follows:

- The start of the school day will change from 08:40 to 08:25.
- The end of the school day will change from 15:20 to 15:00.
- Our current timetable of 6 lessons of 50 minutes each, will change to 5 lessons of 60 minutes each.
- There will be no afternoon registration, with students proceeding directly to lesson 5 at the end of lunch (with 5 minutes movement time) where they will receive an afternoon registration mark.

The main reasons for the changes are listed below:

- Longer lessons will allow a deeper learning experience for students, and will be of particular benefit to subjects which have a practical element.
- Having one period after lunch will help ensure students do not get too tired in the afternoon and so lose focus.
- Removing afternoon registration and replacing it with 5 minutes built-in movement time leads to less student movement in the afternoon and promotes improvements in punctuality.
- An earlier start means the school day ends earlier thus allowing more opportunity for enrichment activities.
- The new morning break time matches Sydenham School, which aids changeover between sites for SFH6 students.
- The school day is a little shorter overall.

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The consultation period sees this proposed change being put to students, staff and parents. Any parents who wish to give feedback are invited to respond via email to info@foresthillschool.co.uk (with the subject line 'School Day Consultation'). I will notify parents of the final outcome of the consultation after the Full Governing Body has reached a decision. This will be in the early part of next half term.

We look forward to receiving your feedback.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M J Sullivan', with a wavy line underneath.

Mike Sullivan
Headteacher