

FOREST HILL SCHOOL
A SPECIALIST SCHOOL IN PERFORMING ARTS
Dacres Road Forest Hill London SE23 2XN
Roll 1360 : Boys 11-16, Mixed 16-19
Tel: 020 8699 9343
www.foresthill.lewisham.sch.uk



School Behaviour Manager

Start ASAP / September 2018

Salary range: Scale PO1 (points 34 – 36) Subject to Single Status Evaluation

Term Time (39 weeks per year) 35 hours per week

At Forest Hill School, we challenge stereotypes about under-achieving boys. Are you up for the challenge?

We are seeking to appoint a highly motivated and experienced School Behaviour Manager to oversee and promote the schools behaviour and relationship policy through the schools core values. The post holder will be responsible with the SLT, Faculty Leaders and the Heads of House for ensuring high standards of behaviour around the school at all times, so that the best possible standards of teaching and learning are achieved.

We are an extremely inclusive and popular 11-19 boys school, with a mixed sixth form run in partnership with Sydenham Girls school and believe that every student should be given the support to aspire to and achieve excellence.

We would like to hear from you if you:

- Have experience in working in a school and excellent knowledge of SIMs and data management
- Making referrals to outside agencies where necessary / implementing pastoral support plans
- Are a natural when it comes to customer care, articulate, good with people and always happy to help
- Can work independently but contribute to a strong team ethos
- Are able to work flexibly, solve problems and be proactive
- Have excellent interpersonal and communication skills
- Are able to promote positive attitudes by pupils and families towards education

As a School Behaviour Manager you will be working under the direction of the Deputy Headteacher – Behaviour & Inclusion, and liaising with the Inclusion Manager, Teachers, Tutors, Mentors, SENCO, LEA representatives, external agencies and parents

You will be required to:

- To take a leading role in the use of & recording of behaviour data-using school systems such as hand in /SIMS to ensure that incidents and behaviour are logged in a timely and effective manner
- Oversee and implement school behaviour management plans/ Pastoral Support Plans for pupils with challenging behaviour
- Manage and oversee the whole school behaviour points system, putting in place effective and timely interventions for students reaching set thresholds
- To oversee and manage the day to day operation of the reflection room/ referral / on call facilities within the school
- to organise and deliver ongoing and comprehensive training and support programme for supporting all staff in the school and establishing common strategies for behaviour management
- To organise the way in which the school draws on behaviour support from a range of appropriate outside agencies for advice and assistance to support its most vulnerable pupils

What we can offer you:

- A highly supportive Headteacher and Senior Leadership Team
- Opportunities to make a significant contribution to our ongoing improvements
- Opportunities to further your professional development

Please visit our website at www.foresthill.lewisham.sch.uk to make direct on-line applications, which must be returned to vacancies@foresthillschool.co.uk **Note - we do not accept CVs.** Informal visits are welcome and should be arranged directly with the school via vacancies@foresthillschool.co.uk

Closing date for applications is **12 noon Friday 18th May** with interviews scheduled on **Thursday 24th May**. Please note that only shortlisted candidates will be notified.

Safeguarding statement

Forest Hill School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to maximise opportunity, minimise risk and continuously promote a culture of safeguarding amongst our workforce.