



FOREST HILL SCHOOL

ASPIRING TO EXCELLENCE TOGETHER

SPECIALIST SCHOOL IN THE PERFORMING ARTS

February 2020  
Ref: MSU/pab

Dear Parents/Carers

### Coronavirus update

I write to thank parents/carers for their continuing support and diligence in this matter and to offer an update on some general hygiene guidance. In line with advice from Public Health England and in consultation with the Local Authority, the school remains open as normal. The situation is being actively monitored and parents/carers will be notified swiftly should the advice change in any way.

The link below offers the latest advice and guidance from the government/Public Health England:

<https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>

Please make it a priority to discuss with your child the importance of maintaining excellent hygiene habits related to reducing the risk of respiratory viruses including the flu and the coronavirus. We will be reinforcing this message at school. I have attached the advice poster issued by Public Health England about what students should do when they are on the school site. Please note that this advice does not include covering your face with a mask or scarf or wearing gloves.

The advice is as follows:

- 1) *wash hands often - with soap and water, or use alcohol sanitiser if handwashing facilities are not available. This is particularly important after using public transport.*
- 2) *follow the Catch It, Kill It, Bin It rule: cover your cough or sneeze with a tissue, then throw the tissue in a bin.*
- 3) *students should wash their hands:*
  - *before leaving home*
  - *on arrival at school*
  - *after using the toilet*
  - *before the end of breaks and sporting activities*
  - *before food preparation*
  - *before eating any food, including snacks*
  - *before leaving school*
- 4) *avoid touching eyes, nose, and mouth with unwashed hands*
- 5) *avoid close contact with people who are unwell*



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It is very important that we are informed immediately of any concerns you may have about your child's health. Please contact the main office either by telephoning our Main School Reception (020 8699 9343) or emailing [office@foresthillschool.co.uk](mailto:office@foresthillschool.co.uk) or [attendance@foresthillschool.co.uk](mailto:attendance@foresthillschool.co.uk) The automated student absence line is 020 8613 8468 which has 24/7/365 voicemail - please alert us if you believe your son's absence is related to the virus in any way.

We appreciate the support and patience of all our parents/carers in assisting us to manage this situation, which we hope does not develop further. Please do not hesitate to contact us should you require any clarification.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M J Sullivan', with a wavy underline.

**Michael Sullivan**  
**Headteacher**