

FOREST HILL SCHOOL  
A SPECIALIST SCHOOL IN THE PERFORMING ARTS  
Dacres Road Forest Hill London SE23 2XN  
Roll 1370: Boys 11-16, Mixed 16-19  
Tel: 020 8699 9343  
[www.foresthill.lewisham.sch.uk](http://www.foresthill.lewisham.sch.uk)



Inclusion Support Assistant  
Starting as soon as possible

Salary range: Scale 4, point 8-10 (£24,717 - £25,614) pro rata  
Actual salary approximately £17,755 – £18,400  
Term Time only (38 weeks), 30 hours per week  
Monday to Friday, 8:30am – 3pm

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We are looking to appoint an Inclusion Support Assistant to work with the Learning Support team, in meeting the needs of our special educational needs students and enabling them to access our curriculum. The role involves working in classrooms under the direction of the class teacher, providing support for individuals or small groups of students, and supervision at lunchtimes.

We are looking for applicants who are hardworking, with excellent communication skills and have a flexible approach. You must be able to keep calm when coping with pressure and also have knowledge of the workings of a busy secondary school. The post is ideal for applicants who wish to undertake a career in teaching who may benefit from gaining experience in a classroom setting before they enter onto their PGCE course.

Please visit our website at [www.foresthill.lewisham.sch.uk](http://www.foresthill.lewisham.sch.uk), to make direct online applications, which must be returned to [vacancies@foresthillschool.co.uk](mailto:vacancies@foresthillschool.co.uk),

Please note - we do not accept CVs, (no agencies) and applications must be submitted on the Lewisham Support Staff Application Form, available from our School Website.

Informal visits are welcome and should be arranged with the Head of Learning Support and SENCo, Helen Sheehan – please contact the school on 020 8699 9343. Please note the school will be closing for half term break on Monday 25<sup>th</sup> October 2021, and re-open on Monday 1<sup>st</sup> November 2021.

Closing date for applications is: 12 noon, Monday 8<sup>th</sup> November 2021  
Interviews will be held on: week commencing 15<sup>th</sup> November 2021

**Safeguarding Statement**

Forest Hill School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act (1974) and is subject to an Enhanced CRB Disclosure.

**Equal Opportunities Statement**

Forest Hill School is an equal opportunities employer. We welcome applications from all members of the community, regardless of gender, age, marital status, disability, ethnicity, religion, belief or sexual orientation.