



FOREST HILL SCHOOL

MAKING A DIFFERENCE

SPECIALIST SCHOOL IN THE PERFORMING ARTS

December 2021

## Arrangements for the start of Spring Term 2022

Dear Parents and Carers

As we arrive at the end of Autumn term, I would like to wish all our families a happy and healthy festive season.

This term ends on Friday 17<sup>th</sup> December. We have decided that the last day of term will be a half day, which means that all students will be dismissed by 12.10pm.

This letter outlines the arrangements for the start of the Spring term. At Forest Hill the term will start on **Thursday 6<sup>th</sup> January**, which is later than other schools, due to 2 days being added to the holidays to account for teacher training sessions undertaken during term-time. However, as all secondary schools have been asked by the Government to provide on-site testing for students in January this means the start to the term will be staggered (see table below).

Online learning will be provided from **Thursday 6<sup>th</sup> January** until your son returns to school.

At home Lateral Flow Testing is recommended throughout the Christmas holidays, particularly if going into busy indoor places.

There is a lot of information in this letter and I would be grateful if you could take the time to read through carefully. However, should the government issue revised guidance prior to the start of term, we will of course, notify parents and carers as soon as possible, with advice and guidance as appropriate.

The following information applies to Years 7 to 11. Information for Years 12 & 13 will follow from SFH6.

### Lateral Flow Testing

As mentioned above, the Government has instructed all secondary school students in England to take a Covid-19 test on site following the Christmas break, in order to help reduce transmission after this period of social mixing.

Students can return to face-to-face lessons following a negative test. Please see the table below for the planned schedule of testing for all year groups prior to their return to school. Their first day in school is also shown.



Headteacher: Mike Sullivan BSc (Hons)

Dacres Road  
Forest Hill  
London SE23 2XN  
T: 020 8699 9343  
F: 020 8699 9198  
E: [info@foresthillschool.co.uk](mailto:info@foresthillschool.co.uk)  
[www.foresthillschool.co.uk](http://www.foresthillschool.co.uk)

### Schedule for Lateral Flow Testing

<i>Year Group</i>	<i>Covid-19 LFT</i>	<i>Date for classroom teaching to begin</i>
<b>Y7</b>	<b>Monday 10<sup>th</sup> January</b> A7F 12.00pm O7G 12.20pm O7F 12.40pm P7G 1.00pm T7F 1.20pm T7G 1.40pm	<b>Tuesday 11<sup>th</sup> January</b>
<b>Y8</b>	<b>Friday 7<sup>th</sup> January</b> O8F 8.45am O8G 9.05am A8F 9.25am A8G 9.45am P8F 10.05am P8G 10.25am T8F 10.45am	<b>Monday 10<sup>th</sup> January</b>
<b>Y9</b>	<b>Monday 10<sup>th</sup> January</b> O9F 8.45am A9F 9.05am A9G 9.25am P9F 9.45am P9G 10.05am T9F 10.25am T9G 10.45am	<b>Tuesday 11<sup>th</sup> January</b>
<b>Y10</b>	<b>Friday 7<sup>th</sup> January</b> O10F 12.00pm O10G 12.20pm A10G 12.40pm P10F 1.00pm P10G 1.20pm T10F 1.40pm	<b>Monday 10<sup>th</sup> January</b>
<b>* Y11</b>	<b>Monday 17<sup>th</sup> January</b> O11F 9.30am O11G 9.50am A11F 10.20am A11G 10.40am P11G 11.00am T11F 11.20am T11G 11.40am	School inset day - no pupils in school

\* Year 11 students will be undertaking work experience for the first 1.5 weeks of the term and will need to take a test on site on the INSET day (Monday 17<sup>th</sup> January) prior to their return to school on Tuesday 18<sup>th</sup> January.

Please ensure that your son arrives at the correct allocated time for his Tutor Group, in full school uniform, via the public entrance to the Sports Hall located on Bampton Road. We are asking that you escort your son(s) to and from school to ensure maximum attendance for testing. Parking is available on local roads. You are welcome to wait outside the Sports Hall whilst your son has his test which is expected to be completed within the hour.

Following the test, your son will leave immediately and return home. Your son's result will come through the NHS Test and Trace system to your email address and/or phone number. As long as your son's test result comes back negative he can return to school as shown in the table above. We will contact any pupils whose test returns a positive result, and they will be expected to immediately follow the standard guidelines for self-isolation, Test and Trace etc.

### School expectations and protocols

**Arrival and Dismissal** - we have decided to continue with the staggered start times and students using their own dedicated entry and exit gates. You should have already received information about us reverting to early closure on Mondays.

Staggered arrival at a specified access point:

Arrival	Dismissal	
Year 7 from 8:15am Front Gate Mayow Road	3:00pm (Tuesday to Friday)  2:40pm (Monday)	Front Gate Mayow Road
Year 8 from 8:15am Back Gate Bampton Road		Back Gate Bampton Road
Year 9 from 8:15am Late Gate Dacres Road		Late Gate Dacres Road
Year 10 from 8:25am Back Gate Bampton Road		Back Gate Bampton Road
Year 11 from 8:25am Front Gate Mayow Road		Front Gate Mayow Road

Students will be expected to follow the procedures below:-

**Travel to and from school** - it is advisable for students to continue to avoid using public transport wherever possible. We suggest walking or cycling to school, even if this is a little more inconvenient than the usual way of getting to school. Students cycling to school will need to obtain a bike pass from their Head of Year.

**Face coverings** - we continue with mask use for everyone when in communal areas of the school. Please note this expectation and ensure your son comes to school with a minimum of two masks for use during the day. Medical exemptions will continue to apply.

**Classrooms** - your son will have his lessons taught in a range of classrooms, and be moving around the school for his different subject lessons, as in pre-Covid times. Each classroom will still have hand sanitiser etc available, enabling everyone to continue to maintain good hand hygiene.

**Equipment** - students must bring their own writing equipment to school each day, to be used only by them. Again, we think it advisable that there is no sharing between students.

**Signage** - signage around the site reminding of good practice with hand hygiene and the wearing of face coverings, will remain in place - although there will no longer be a need to socially distance.

**Social times** - lunch and mid-morning break times will continue to be staggered.

**Water** - all water fountains on site are available to use, although we continue to recommend that students also bring in their own water bottle. These can now be filled on site from the various water sources available.

**Uniform** - students will be expected to wear full uniform when attending school.

If you have any queries please do not hesitate to contact the office by phone or on [info@foresthillschool.co.uk](mailto:info@foresthillschool.co.uk)

All information is also available on our website at [www.foresthill.lewisham.sch.uk](http://www.foresthill.lewisham.sch.uk)

I do hope that you are all able to have an enjoyable and relaxing break. Thank you for your ongoing support during these challenging times.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M J Sullivan', with a stylized, cursive flourish at the end.

**Michael Sullivan**  
**Headteacher**