F O R E S T H I L L S C H O O L

A SPECIALIST SCHOOL IN PERFORMING ARTS

Dacres Road Forest Hill London SE23 2XN
Roll 1252: Boys 11-16, Mixed 16-19
Tel: 020 8699 9343
www.foresthill.lewisham.sch.uk

School Behaviour Manager
Start: September 2022
Salary range: PO1 (points 29 - 31) £36,579 - £38,148 pa pro rata) Actual salary approx.: £31,465 - £32,814 - Subject to Single Status Evaluation
Term Time (39 weeks per year) 35 hours per week.
Hours: 8am to 4pm (one-hour unpaid lunch break)

At Forest Hill School, we challenge stereotypes about under-achieving boys. Are you up for the challenge?

We are seeking to appoint a highly motivated and experienced School Behaviour Manager, to oversee and promote the school's behaviour and relationship policy, through the school's core values. The post holder will be responsible with the SLT, Faculty Leaders and the Heads of Years for ensuring high standards of behaviour around the school at all times, so that the best possible standards of teaching and learning are achieved.

We are an extremely inclusive and popular 11-19 boys' school, with a mixed sixth form run in partnership with Sydenham Girls school. We believe that every student should be given the support to aspire to, and achieve excellence.

We would like to hear from you if you:

- Have experience in working in a school and have excellent ICT skills
- Have experience of making referrals to outside agencies and implementing pastoral support plans
- Are a natural when it comes to customer care, articulate, good with people and always happy to help
- Can work independently but contribute to a strong team ethos
- Are able to work flexibly, solve problems and be proactive
- Have excellent interpersonal and communication skills
- Are able to promote positive attitudes towards education to pupils and families

As a School Behaviour Manager, you will be working under the direction of the Inclusion Manager, Teachers, Tutors, Mentors, SENCO, LEA representatives, external agencies and parents

You will be required to:

- Line manage the behaviour officer and mentors
- To be responsible for ensuring good behaviour around the school site, leading incident management and tackling behaviour issues in a pro-active and timely manner.
- To support and guide staff in terms of behaviour management, including in-class intervention.
- To organise and oversee the implementation of appropriate plans for pupils with challenging behaviour so that targeted intervention is effectively and efficiently applied where it is most needed.
- To plan, oversee and manage the day to day operation of the reflection room/referral/on call facilities within the school.
- To take a leading role in the use of recording of behaviour data – using school systems such as hand in/BromCom to ensure that incidents and behaviour events are logged in a timely and effective manner.

- Manage and oversee the whole school behaviour points system putting in place effective and timely interventions for students reaching set threshold.

What we can offer you:

- A highly supportive Headteacher and Senior Leadership Team
- Opportunities to make a significant contribution to our ongoing improvements
- Opportunities to further your professional development

Please visit our website at **www.foresthill.lewisham.sch.uk** to make direct on-line applications, which must be returned to **vacancies@foresthillschool.co.uk** **Note - we do not accept CVs.** Informal visits are welcome and should be arranged directly with the school via vacancies@foresthillschool.co.uk

Closing date for applications is **12 noon Monday 27th June 2022** with interviews scheduled the same week. Please note that only shortlisted candidates will be notified.

Safeguarding Statement

Forest Hill School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act (1974) and is subject to an Enhanced DBS Disclosure.

Equal Opportunities Statement

Forest Hill School is an equal opportunities employer. We welcome applications from all members of the community, regardless of gender, age, marital status, disability, ethnicity, religion, belief or sexual orientation.

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