



# FOREST HILL SCHOOL

ASPIRING TO EXCELLENCE TOGETHER

Headteacher: Michael Sullivan BSc (Hons)



7 March 2023

## Welcome to Forest Hill School

Dear Parents and Carers,

We are delighted that your son has been offered a place at Forest Hill School to start with us in September 2023 and I would like to take this opportunity to formally welcome you to our community. It is a community that is caring and safe and one that will provide your son with many varied and exciting learning opportunities over the years to come. I am confident that your child will settle in quickly and I look forward to meeting him soon.

Please find below some key information and dates regarding your son's transition to Forest Hill School.

### Welcome Meeting

I would like to invite you and your son to attend a welcome meeting on **Thursday 27 April 2023 at 6.00pm (doors open at 5.45pm)**. This will give us the opportunity to formally welcome you to the school and to explain the process of induction. The meeting will last approximately one hour.

### Induction Assessments

As part of the induction process we will ask your son to take some simple web-based assessments. These will ensure he is placed in the right groups from the beginning of his time at the school and will allow his teachers to make sure he is receiving the appropriate challenge and level of support. These assessments will take place after school during from **15-17 May 2023**. Your son will need to attend one session at Forest Hill School on one of these dates. We will write to you separately with your appointment details and more information.

### Interview

You and your son will be invited to a formal face-to-face interview in late June/early July. A letter will be sent to you nearer the time to confirm your appointment time and date. **Please note that your son cannot start school without this interview. If the time is not suitable for you, please contact Caroline Calligy, Office Manager, and she will endeavour to rearrange the appointment.**

### Transition Day

On **Tuesday 4 July 2023**, all primary school children in the borough of Lewisham will visit their secondary schools. We look forward to your son joining us for a morning of activities and a school lunch. Further details and exact timings will be sent to you in due course.

### First Day of School

Forest Hill School  
Dacres Road, London SE23 2XN  
[www.foresthill.lewisham.sch.uk](http://www.foresthill.lewisham.sch.uk)

T: 020 8699 9343  
E: [info@foresthillschool.co.uk](mailto:info@foresthillschool.co.uk)  
[Twitter: Forest\\_HillSch](https://twitter.com/Forest_HillSch) [Facebook: @foresthillschoolse23](https://facebook.com/foresthillschoolse23)

Term begins on **Wednesday 6 September 2023** for Year 7 students. Students should arrive from 8.00am for an 8.30am start. All other year groups will arrive at breaktime.

### **Summer Activity Week**

To ease their transition and to give our Year 7 students a chance to get to know the school buildings and meet new friends, we will be hosting a Summer Activity Week from **Monday 21 – Friday 25 August 2023**.

Each day will run from **10.00am until 3.00pm** with lunch included, and activities will range from fun Science and Maths to basketball and cooking. Further details will be provided nearer the time.

### **Residential Trip to Grosvenor Hall, Kent**

To further ease the transition and to encourage team building and bonding with new peers, all Year 7 pupils have the opportunity to spend a few days away from school and home at one of the Kingswood outdoor education centres. The year group will be divided into two groups and provisional dates for these trips are **Monday 9 – Wednesday 11 October** and **Wednesday 11 – Friday 13 October 2023**.

### **Future Correspondence**

This letter has been sent to you via email and post. Please note that all future correspondence from Forest Hill School will be sent via email only. If you do not receive this letter by email or have changed your email address, please notify the school.

If at any point you decide to withdraw your acceptance of this place, we would be grateful if you could inform us as soon as possible.

I very much look forward to welcoming you and your son in April but if you have any queries in the meantime, please feel free to email [admissions@foresthillschool.co.uk](mailto:admissions@foresthillschool.co.uk) or contact the school on 020 8699 9343.

Yours sincerely



Michael Sullivan  
Headteacher